



Name	Attended	Name	Attended	Name	Attended
Maria Imp (MI) <i>President</i>	X	Reivian Berrios (RB) <i>Vice-President</i>	X	Alan Aleksandrowicz (AA) <i>Treasurer</i>	X
Judi Williams-Killackey (JW) <i>Secretary</i>	X	Terry Berres (TB)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	X	Annemarie Vitas- Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

**ALSO ATTENDED:** Jennifer Loeffel (JL), Library Director

**CALL TO ORDER:** MI called the meeting to order at 6:00 pm

**VISITORS:** System Director, Steve Hesel from MCFLS—Introduction to Wisconsin Statutes Chapter 43. Provided overview of statutes of relevance to library boards and reviewed PowerPoint which discussed requirements for boards, terms, duties and responsibilities, funding, oversight and open records requirements. Mr. Hesel also identified some resources for information.

**CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATIONS:** Discussed receipt of following donations and potential usage of funds:

- a. \$300 Donation from Elizabeth Walloch for the Purchase of Books in Bev Polaski’s Memory – Purchased books will be on display in the library.
- b. \$200 Donation from Curtis Edmark for the Fadrow Room
- c. \$1,000 Donation from Jean Gettler for the Purchase of Books – Donation will be used to buy historical fiction and nonfiction along with Native American cultural books.

**APPROVAL OF THE MINUTES FROM THE REGULAR MEETING OF THE BOARD OF TRUSTEES ON MAY 24, 2021** - RB moved to approve minutes; AA seconded. Motion carried.

**FINANCE COMMITTEE:**

**Approval of Vouchers and Invoices:** Nothing unusual in invoices, but did include large bill regarding air conditioner. Also discussed flags purchased for military service program. AV moved to approve Fund 15 invoices in the amount of \$17,006.64; MK seconded. Motion carried. MK moved to approve Fund 16 invoices in the amount of \$8,736.50; AV seconded. Motion carried.

**Treasurer’s Report:** Expenditures on average below expected for year to date, but there are some large bills for gas. Fund 16 revenue exceeds budget because of donations received. Expenditures low at this point. Reviewed register information and credit card info.

**Report from the Finance Committee Meeting on June 23, 2021:** Discussed timeline and need for additional revenue. With current departmental request budget, Fund 15 will be operating at a loss and Fund 16 balanced.

**BUSINESS:**

**Policy Review:**

- a. **Public Code of Conduct Policy and Procedure** - Board did not feel need for changes; policy will reflect reviewed today.

- b. **Unattended and Disruptive Children** - JM moved to approve Unattended and Disruptive Children with changes recommended by Library Director; AV seconded. Motion carried

**UPDATE ON PAST OR UPCOMING COUNCIL ACTIONS RELATING TO THE LIBRARY** – K. Wilhelm - Discussed Memorial Day and plan to hold service in future at the library. Discussed budget process as part of Finance Committee discussion.

**UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY** – J. Mueller - No update.

**REPORT OF THE PRESIDENT** – M. Imp - JL starting mid-year strategic plan assessment and is hoping to put together presentation for common council. All trustees whose terms expired have been renewed.

**REPORT OF THE LIBRARY DIRECTOR** – J. Loeffel - Hiring shelvers to replace individuals leaving. Discussed building issues including air conditioning and landscaping; capital improvements; updating Fadrow room. Also discussed usage of passes. Reviewed FPL @ a Glance Statistics Report.

**Report of the Franklin Public Library Foundation** – J. Loeffel & A. Vitas-Oklobdzija - Foundation is doing Packers trivia 10/9. Looking for prizes.

Adjourn - AV moved to adjourn at 7:54; MI seconded. Motion carried.

Respectfully submitted, Judi Williams-Killackey, Library Board Secretary